

Application for Police Clearance Certificate (Police Record)

Please see below, requirements for applying for a Police Clearance Certificate (Police Record) from Jamaica.

Documents:

1. One set of fingerprints of both hands
2. Application fee in the amount of US\$56 Dollars (**International** Money Order only) payable to the Criminal Records Office – CIB
3. Two passport photographs
4. Notarised/Certified copy of applicant's passport
5. Notarised/Certified copy of applicant's driver's licence
6. Last address in Jamaica
7. Specimen (sample) signature of applicant

Additional Instructions

The documents are to be accompanied by a formal cover letter to:

Superintendent of Police
Criminal Records Office
Jamaica Constabulary Force
34 Duke Street
Kingston, Jamaica

The letter should state the reason why the certificate is needed and proof of this from the requiring agency. The letter should also state the last known address and dates the applicant lived at that address in Jamaica.

Telephone contact for the Criminal Records Office is: +1 (876) 922-3221 or (876) 922-0125